



How well is your HR performing?

Analysing your HR process, getting to know who is responsible for what and how it's completed, can be a painstaking task. That's why we're here to help!

Our new HR Process Mapping service is designed to help you eliminate unnecessary tasks, saving you time and cost.

## Work smarter rather than harder

HR Consultancy Process Mapping is Ceridian's bespoke service that is designed to help you maximise the efficiency of your HR.

We will carefully match one of our CIPD-qualified consultants to your business, who will work with you to clearly map your existing HR processes, examine them and develop improvements.

You will be given the opportunity to talk through what you wish to achieve, when you want it and how you would like it to be delivered. Your consultant will advise you on the number of consultancy days the work is likely to require. The initial discussion is offered on a no-obligation basis and you will also benefit from the flexibility of our pay-as-you-go rates.

This service gives your business reliable guidance and support, helping you to improve the efficiency of your HR. To enquire, call **0800 733 337** or visit [www.ceridian.co.uk/hrsme](http://www.ceridian.co.uk/hrsme)



### Benefits:

- Map and align existing processes
- Clarify roles within the process
- Eliminate unnecessary tasks, saving on time and cost
- Achieve employee/business resolutions in effective and efficient manner
- Establish clear HR measures or KPIs
- Develop a clear audit trail