

Ceridian

Managed Payroll

Managed human resource solutions that maximise the value of people



changing the world of work

A managed payroll solution

Paying your people accurately and on time is essential for ensuring your business runs smoothly and your people stay motivated.

Ceridian's Managed Payroll Service offers you an efficient and cost-effective way to pay your people, while freeing you to focus on core business activities.

A managed payroll service – what's the business case?

Outsourcing your payroll to a specialist provider will free you to focus on more strategic areas of your employee management, such as recruitment, reward and employee development. Making sure you have the right people to help you achieve and sustain success.

With our service, you benefit from the knowledge and experience of our qualified payroll professionals, so you know you're offering your people the fastest, most efficient service. And our accuracy rates are consistently above 99%, which is hard to match with even the most reliable in-house systems.

"We felt that the experience and resources of a specialist payroll provider would offer additional resilience which no in-house department could achieve."

Andy Haywood *HR Systems Manager, ASDA*

GREATER CONTROL OVER YOUR BUSINESS COSTS

You can also manage your costs more effectively. By paying a fixed price for your payroll you get much clearer visibility of your employee costs. Because we use our own systems to manage your payroll, you won't have the extra IT costs of maintaining or updating any software.

IMPROVED BUSINESS CONTINUITY

And using our service means you can focus on developing your business without having to worry about increasing your overheads. You can add or remove employees from the payroll at any time, and whether you have 10 or 10,000 employees, you benefit from the same high level of service and support. You can even centralise all your payrolls, which is ideal if you have a number of different sites or if you frequently take on seasonal and part-time staff that are paid separately from your other employees.

KEY FEATURES

- ✓ over 99% accuracy
- ✓ full disaster recovery
- ✓ complete business continuity
- ✓ fully scalable
- ✓ centralise all your payrolls
- ✓ electronic filing of tax year ends
- ✓ legislative compliance

What's more you'll always be up to date with the very latest legislation. So you'll save even more time and won't have to worry about checking for changes. For instance, we've been filing tax year-ends electronically for over 4 years, as part of our service - making sure all our customers meet the new Inland Revenue guidelines well before they come into force.

And with our secure service centres and full disaster recovery, you'll have complete peace of mind that your confidential payroll data is in safe hands.



Full support for your business

How does our service work?

We offer a high quality and cost-effective managed payroll service that integrates seamlessly with your organisation. We take responsibility for paying your staff, your legislative compliance and your Inland Revenue obligations.

You choose how much we do for you, and what you still want to control in-house. Then you simply send us your data and we'll process the payroll at one of our dedicated service centres - arranging for your people to be paid via your chosen method. Our advanced processing system means we can sustain the most competitive accuracy levels for your payroll and easily adapt to any changes in your business. Leaving you to focus on the core activities that add real value to your business.

A SERVICE THAT MEETS YOUR NEEDS

Any organisation can benefit from our service. Our consultants will work with you to determine the processes that best meet your specific business objectives, and we can also offer tailored Change Management to make sure you maximise the benefits of outsourcing your payroll.

A dedicated Account Manager will then proactively manage the relationship with you to ensure you continue to get the very best from our service. And our experts will always be on-hand to offer a fast, helpful response to any questions you have about your payroll.

EVEN GREATER FREEDOM WITH PAYROLL EXTRA

You also have the option of adding Payroll Extra to the standard service, which means we can answer calls from any of your employees, not just the designated contact.

We'll also look after all the administration for your employee benefits and absence. Freeing you from even more time-consuming paperwork, and helping you focus even more on managing your people.

"Ceridian have provided us with a cost-effective solution, and continue to demonstrate their flexibility by adapting it to meet any changes in our payroll."

Mohan Mansigani *Finance Director, Tragus Group*

A BUSINESS PARTNER YOU CAN TRUST

With Ceridian you also get a strategic business partner that can help you in every area of your business.

We can look after all your employee administration (from recruitment and new starters, through to, changes, absence and leavers) with our HR Administration service.

Our Business Intelligence tool can then turn that data into detailed management information that will help you add real value to your business. While our Employee Assistance Programmes can make sure you stay an employer of choice and help increase commitment among your employees.

You can also take greater control over your employee expenses, and reduce processing costs by 65% with our Managed Expenses service.

Why choose Ceridian?

Using our Managed Payroll service means joining over 9,000 organisations in the UK who are already benefiting from our innovation and efficiency:

- We have over 37 years experience developing and delivering innovative payroll solutions
- 70% of our personnel are IPPM-qualified – more than any other
- Our service is ISO 9001:2000 certified
- We transfer over £26 billion of customer funds each year
- 96% of our customers would recommend us a service provider.*

*taken from Ceridian customer survey, 2003

Make sure your HR professionals are focused on the matters important to your business, call **020 7335 3681** and arrange an appointment with one of our consultants. Or email us at info@ceridian.com



Detailed management information

freedom from administration

Learn more at www.ceridian.co.uk
or call us on 0800 733 337



World-class solutions. Extraordinary expertise. Proven service for thousands of companies around the world. Ceridian frees your company to maximise your human, financial and technological resources and get them focused on what's really important – your business.

MANAGED HUMAN RESOURCE SOLUTIONS